

BOSTON COLLEGE

MINUTES OF THE MEETING OF THE BOSTON COLLEGE CORPORATION HELD ON WEDNESDAY 6 JULY 2011

1. **PRESENT**

Mr P Copley (chair), Ms S Daley, Mr D Hanson, Mr T Huggins, Mrs L Ladds, Mr T Lascelles, Ms I Lebedowicz, Mr A Reynolds, Mrs P Smith, Mr R Stanley, Mr R Walder, Ms B Ward, Mrs H Wright.

Also in attendance: Mrs J Hemmant (Clerk to the Corporation), Mr P Collins (Director of Business Development, Mr J Rees (Deputy Principal) and Mr K Tharby (Director of Workforce and Learners).

Apologies for absence were received from Mr S McCracken and Mr D White.

2. **MINUTES**

a) Meeting of the Corporation 18 May 2011

Subject to the addition of Mrs P Smith to the list of those having sent apologies, the minutes were agreed and signed as a correct record.

b) Meeting of the Finance and General Purposes Committee 3 May 2011

The minutes of the meeting of the Finance and General Purposes Committee held on 3 May 2011 were received.

c) Meeting of the Standards Committee 3 May 2011

The minutes of the meeting of the Standards Committee held on 3 May 2011 were received.

d) Meeting of the Audit Committee 4 May 2011

The minutes of the meeting of the Audit Committee held on 4 May 2011 were received.

3. **PRINCIPAL'S REPORT**

Members received a report from the Principal. The report covered the significant events, challenges and achievements of the College during 2010-11. Particular note was taken of the following:

a) Ofsted Monitoring Visit

Members were advised that one conclusion was being challenged.

b) Learner Involvement

The member of staff supporting the student union had been runner up in a national award. Members agreed to send a letter of congratulations to Yanna Lawson.

c) Olympics

The College had gained approval to use the 'Get Set' logo through the embodiment of Olympic values. Members agreed to send a letter of thanks to Dan Cole for his work in achieving this.

d) Awards Evening

This was noted to have been a successful and enjoyable evening and all members were encouraged to attend future events.

e) Higher Education

Members noted that the University of Lincoln had retracted to serving the city and members felt that it needed to be reminded that it should be serving the whole of Lincolnshire.

4. STRATEGIC PLAN MONITORING REPORT

Members received a report from the Principal and a discussion took place on the progress made against strategic aims and objectives.

5. FINANCE

Members received a confidential report from the Director of Corporate Services on the budget for 2011-12 and the financial plan.

The budget and plan information were considered in detail. It was noted that a deficit was forecast in the financial plan for 2011-12 because of the revenue costs relating to the Renewal Grant Works. The underlying position for 2011-12 was a surplus before these exceptional costs and members were advised that the Audit Committee accepted this.

Members agreed that:

- the financial plan and commentary should be approved as presented for submission,
- the financial health grades as shown in the plan be agreed,
- the 2011-12 figures be adopted as the College's base annual budget.

Members also received a verbal report from the Director of Corporate Services regarding a significant outstanding debt.

6. PROPERTY

Members received a confidential report from the Director of Corporate Services on progress on Renewal Grant works and on the leases held by the College. Members noted that the Renewal Grant works were continuing to make significant progress and that a lease agreement on the Peter Paine Centre had now been signed. The latest position regarding the lease and service charges for the Spalding premises was noted.

7. SAFEGUARDING

Members received a Safeguarding update from the Learner Services Manager which was presented by the Director of Workforce and Learners. The contents of the report including the Safeguarding Development Plan were discussed and noted.

8. EQUALITY, DIVERSITY AND INCLUSION

Members received an update report from the Equality and Diversity Manager which was presented by the Director of Workforce and Learners. It was noted that there was a significant investment in training and development and that the appointment of the Equality and Diversity Manager had accelerated the quality of work and level of engagement in the college.

9. MEETING DATES

The Clerk to the Corporation presented a proposal for Corporation and committee meeting dates during 2011-12 and, with one amendment, these were agreed.

It was agreed that one main meeting per year should take place in Spalding.

10. CHAIRMAN 2011-12

Having been duly nominated and seconded, Peter Cropley was elected unopposed as Chairman of the Corporation for the 2011-12 academic year.

11. VICE CHAIRMAN 2011-12

Having been duly nominated and seconded, Steve McCracken was elected unopposed as Vice Chairman of the Corporation for the 2011-12 academic year.

12. APPOINTMENT OF VICE PRINCIPAL: CURRICULUM AND QUALITY

Members were advised that Fiona Grady, currently employed at Grantham College, had been appointed to this post.

13. GOOD SCHOOLS GUIDE

Members were advised that the College's A Level scores in Applied Science, Maths and Photography had earned a place in the Good Schools Guide.

14. STAFF CHANGES

It was noted that this was the last meeting before the retirement of Sue Daley as Principal of the College. She was thanked for her valuable contribution to the College over the years.

It was also noted to be the last meeting to be attended by Becky Ward, Keith Tharby and John Rees before they left the College. Members thanked them for their work and wished them well in their future careers.